



## Certified Professional Guardianship and Conservatorship Board

Monday, July 8, 2024

Zoom Meeting

7:30 a.m. – 9:00 a.m.

### MEETING MINUTES

#### Members Present

Judge Robert Lewis, Chair  
Judge Grant Blinn  
Commissioner Solomon Kim  
Dr. K. Penney Sanders  
Ms. Camille Minogue  
Mr. William Reeves  
Mr. Dan Smerken  
Ms. Susie Starrfield  
Dr. Anita Souza  
Ms. Kristina Hammond<sup>1</sup>

#### Staff Present

Ms. Stacey Johnson  
Ms. Kathy Bowman  
Ms. Thai Kien  
Ms. Kay King  
Mr. Samar Malik  
Ms. Collette Mason  
Ms. Maureen Roberts  
Ms. Rhonda Scott  
Ms. Sherri White

#### Members Absent

Judge Cadine Ferguson-Brown  
Ms. Lynda Clark  
Ms. Melanie Maxwell

**Guests** – See last page

#### 1. Meeting Called to Order

Judge Robert Lewis called the July 8, 2024 Certified Professional Guardianship and Conservatorship (CPGC) Board meeting to order at 7:31 a.m.

#### 2. Welcome, Roll Call & Approval of Minutes

Judge Lewis welcomed all present and called for approval of the minutes.

Motion: Dr. Sanders moved to approve the June 10, 2024 minutes as written. Ms. Starrfield seconded. Dr. Souza abstained. The motion passed.

#### 3. Executive Session (Closed to Public)

#### 4. Reconvene (Open to Public)

#### 5. Chair's Report

Judge Lewis described efforts to fill Board vacancies. He has nominated Judge Ferguson-Brown as chair and Dr. Souza for a second term. He has nominated Commissioner Fleischbein to fill a judicial position. Ms. Starrfield and Mr. Reeves will be leaving the Board. Vacancies include a judicial officer, a WSBA representative, and an advocate position. The committees will be refreshed once the new members come on board.

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<sup>1</sup> Ms. Hammond joined at 8:01 a.m.

## 6. Grievance Report

Ms. Scott presented the June grievance report, which is available in the meeting packet. Last month, the Board received four (4) new grievances. There are a total of twenty-three (23) unresolved grievances. Currently, there are two hundred forty-seven (247) active CPGCs.

## 7. Vote on Executive Session Discussion

On behalf of the Application Committee, Ms. Starrfield presented the following application for Board action:

Motion: It was moved and seconded to approve Jamie Waldo's application for certification with transferable skills in financial and legal. No opposed, no abstained. The motion passed.

On behalf of the Standards of Practice Committee, Dr. Sanders presented the following grievances for Board action.

Motion: It was moved and seconded to forward grievance 2024-033 to Superior Court as a complete grievance. None opposed, no abstentions. The motion carries.

Motion: It was moved and seconded to dismiss grievance 2024-034 as an incomplete complete grievance. None opposed, no abstentions. The motion carries.

Motion: It was moved and seconded to forward grievance 2024-035 to superior court as a complete grievance. None opposed, no abstentions. The motion carries.

Motion: It was moved and seconded to dismiss grievance 2024-036 as an incomplete grievance. None opposed, no abstentions. The motion carries.

Motion: It was moved and seconded to forward grievance 2024-037 to superior court as a complete grievance. None opposed, no abstentions. The motion carries.

Motion: It was moved and seconded to dismiss grievances 2024-002 and 2024-003 based on court actions. None opposed, no abstentions. The motion carries.

Motion: It was moved and seconded to initiate staff investigation for grievance 2024-023. None opposed, no abstentions. The motion carries.

## 8. Wrap Up/Adjourn

With no other business to discuss, Judge Lewis adjourned the July 8, 2024 CPGC Board meeting at 8:12 a.m. The next Board meeting will take place via Zoom on August 12, 2024 beginning at 7:30 a.m.

### Recap of Motions:

MOTION SUMMARY		STATUS
Motion	It was moved and seconded to approve the June 10, 2024 minutes.	Passed
Motion	It was moved and seconded to approve Jamie Waldo's application for certification with transferable skills in financial and legal.	Passed
Motion	It was moved and seconded to forward grievance 2024-033 to Superior Court as a complete grievance.	Passed

Motion	It was moved and seconded to dismiss grievance 2024-034 as an incomplete complete grievance.	Passed
Motion	It was moved and seconded to forward grievance 2024-035 to superior court as a complete grievance.	Passed
Motion	It was moved and seconded to dismiss grievance 2024-036 as an incomplete grievance.	Passed
Motion	It was moved and seconded to forward grievance 2024-037 to superior court as a complete grievance.	Passed
Motion	It was moved and seconded to dismiss grievances 2024-002 and 2024-003 based on court actions.	Passed
Motion	It was moved and seconded to initiate staff investigation for grievance 2024-023.	Passed

**Guests:**

Samantha Hellwig, general counsel, AAG

Brenda Morales

Chris Neil

Deborah Jameson

Karen Newland

Melissa Wilcox